



PMI *Victorian*
History Library Inc.

ANNUAL REPORT

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ACKNOWLEDGEMENT



The PMI Victorian History Library Inc. stands on the lands of the Wurundjeri Woi Wurrung people of the Kulin Nation. We offer our respects to elders past and present. Sovereignty has never been ceded, it always was and always will be Aboriginal land. We also acknowledge First Nations people's rich history of knowledge keeping and knowledge management that is an inspiration to us all.

1. PRESIDENT'S REPORT

2022 saw the PMI established as a new incorporated entity under the Associations Incorporation Reform Act 2012:

- Consumer Affairs Victoria registered PMI Victorian History Library Inc. on 23 February 2022.
- In April 2022 Australian Charities and Non-for-profits Commission (ACNC) approved our registration as the PMI Victorian History Library Inc. with a new ABN.
- We reapplied successfully to the Australian Taxation Office as a new ABN entity for GST registration, PAYG registration, deductible gift recipient (DGR), and charity tax concession.



The next steps for 2023 were to:

- transfer the certificates of title for St Edmonds Road and Chapel Street properties from the former PMI entity to the new PMI Victorian History Library Inc.
- advise the Department of Jobs, Skills, Industry and Regions (as it is now called) of the Library's new incorporation and request the Department to prepare a Bill to rescind 1899 PMI Act.

The Board met six times over the 2022 year plus a strategic planning day.

The AGM for the 2021 year was held on 25 May 22. There were 28 attendees and four proxies. Minutes were circulated on 31 May 2022.

The three longest serving Board Members: Michelle Negus Cleary, Ben Quin and Chris Michalopoulos, were required to retire from their Board positions but were eligible for re-election. Ben and Michelle were re-elected to the Board.

Michelle Negus Cleary resigned from the President's position due to other commitments but continued as a Board member. We acknowledge and thank Michelle for the enormous amount of effort and skill she has brought to the Board, in particular the managing of the complicated arrangements for tenancy and renovations of the PMI Chapel Street properties.

Chris Michalopoulos did not stand for re-election in 2022. We acknowledge and thank Chris for his commitment to the Library and his 20 years of passionate service as a member of the PMI Committee.

To fill the vacancy, we welcomed newly elected Board member Michael Tonta. Michael has worked in local and State Government and is currently in a governance role in Local Government. He has a strong interest in history and museums with a particular interest in Melbourne and Victoria.

Mike Scott, Councillor from the City of Stonnington and PMI Vice President, resigned effective from 30th June 2022. We thank Mike for his dedicated and very valuable contribution to the PMI, the previous Committee and current Board over the past 20 months. His assistance and commitment following the departure of the Secretary/Librarian was especially appreciated by all.

Isabella Webster was appointed as the new Vice President.

We sought a new nomination from the City of Stonnington. Council declined to nominate a member to the Board. In these circumstances our constitution enables us to seek nominations from other Government agencies including, but not limited to other local Government councils. This nominee must also be approved by the Board prior to being appointed as the Council Board Member. Work commenced to seek a nomination from a Government cultural institution.

In July the Board established a Property Committee with the initial members being Michelle Cleary and Isabella Webster with a brief to oversee any building matters related to 259 and 261 Chapel Street Prahran and 39 St Edmonds Road Prahran.

2022 saw a review of the staffing structure and roles. With the departure of Secretary Librarian Steven Haby late in 2021, this role was revised and retitled. In May 2022 we welcomed our new Chief Librarian Ms Lauren Joffe.

Riannon Berkeley, Library Officer – Grants and Events, left the Library to pursue another great career opportunity. This position was also revised and a position of Administration Assistant was created to undertake all the Library's bookkeeping and provide a wide range of administrative support to Library operations. As a result of a wide recruitment process, we were pleased to appoint Ms Eva Praresti to this role, from June 2022.

A new position of Library Officer – Marketing and Library Support was created to strengthen and administer the Library's marketing and communication capabilities, manage events, and support the Library operations. In December Jade Koekoe was appointed bringing a wealth of skills in these areas and long experience working with libraries.

We had 25 volunteers working in a range of areas over the year. The Board recognises and thanks all our volunteers and Friends for their dedication and contribution to the operations of the Library, including the successful book sales.

In August, the Board held a half day strategic planning meeting. From this a Strategy Plan was developed, containing background context and analysis, a Mission 'To be the main resource on the history of Victoria' and five core goals:

- Provide a lending and reference Library specialising in Victorian history
- Excite a passion for Victorian history through educational and other activities for the benefit of members and the general public
- Encourage, facilitate and promote historical research
- Exercise good governance
- Forge strong relationships with allied organisations, individuals and other stakeholders.

An action plan for the next 1-3 years was developed to meet these goals, against which the Board reports.

The Board revised and established new agreements for the hosting of each of our resident Association organisations - Mechanics' Institute of Victoria (MIV), Cinema and the Theatre Historical Society of Australia (CATHS) and the Victorian Railway History Library (VRHL). Their reports follow. Board Secretary Denys Correll is the PMI's representative to the Mechanics' Institutes of Victoria Inc.

The extensive renovation and refit of the 259-261 ground floor Chapel Street properties was completed over 2021-22. Two new shops on the ground floor and the upper floor are now fully tenanted.

The Library was able to develop a new program of daytime and evening events and programs with the gradual lifting of COVID restrictions. Many were attended by Board members. In addition, Library opening hours were extended.

A number of new or revised policies were published over the year, the main ones being the Collection Policy, Child Safe Policy and Child Safe Procedures, and regular updating of the PMI COVIDSafe-Plan as Government rules changed. Updates were also made to the Board's Charter and Conflict of Interest form.

The collection increased by 3413 items over the year and 1200 were donated. The Library continues to expand its coverage of religion and minority voices in the collection.

The Library received grants totalling \$7,955.60 to cover Library equipment, volunteer resources, disaster training and disaster kits and a camera to enable livestreaming of events.

Finally on behalf of the Board, I thank all the staff including casuals, volunteers and Friends for their ongoing commitment to the Library. Their work and enthusiasm continues to make PMI a high quality service to the Victorian community and beyond.



All Library staff at the front desk, December 2022

2. CHIEF LIBRARIAN'S REPORT

It is with great pleasure that I present to you our annual report for 2022.

When I started at the PMI Victorian History Library as the new Chief Librarian in May 2022, the Library had gone through a challenging and uncertain period. As we slowly and cautiously emerged from the difficulties and isolation of the COVID pandemic, we began to reconnect with our community.

Library operations and opening hours resumed for the first time in almost three years.

Ellen Coates our Collections Librarian and Volunteer Coordinator, with the help of Riannon Berkeley, Grant and Events Officer and the casual staff, had been running the Library with the assistance of Board members and had their hands full sorting out building maintenance issues left over from COVID. As the year progressed the situation settled and I am pleased to say that on reflection, 2022 was a year of reconnection, consolidation and accomplishment.

From the newly designed website now up and running, to the reinstatement of quarterly newsletters, to the introduction of Volunteer chat events to support volunteers, increased staff levels, additional stacks shelving, an expanded Library collection and new collection policy, the almost complete incorporation process, the implementation of a Library Strategy Plan and the start of in person events as well as \$7,955.60 raised in grant funds - the Library accomplished much in 2022.

Library membership levels continued to grow and are at their highest level ever. Reference stats show that in 2022 we had 871 members - 153 of them were new to the Library. We had over 3,000 coming through the doors and our volunteers clocked up 2290 hours over the year. There were 2,306 loans over the year – higher than in the previous two years.

There were several staff changes over the year. In June Eva Praresti was employed as an Administration Assistant. A few months later we were sad to bid farewell to Riannon Berkeley our Grants and Event Officer. Thank you to the casual staff Wendy Eldridge, Amanda Witt and Aaron Edwards who did wonderful work in supporting the staff and operations while the Chief Librarian role and the then Grants and Events Officer role were vacant. Aaron Edwards has been retained one day a week to assist with cataloguing the Library collection and processing memberships. In line with the new Strategy Plan Jade Koekoe joined the Library in December of 2022, as the new Library Marketing and Event Officer. The Strategy Plan made it clear that the Library needed to be marketed to extend its reach and inform the broader community of our unique collection.

Events in person were slowly introduced, although COVID still led to postponements. The monthly Family History Social Group was re-instated and has been a great success.

Two successful book sales were held, one in June and a second one in November which together raised \$8,425.19. Wendy Eldridge coordinator of the Friends' group and her team, Jenny, Wendy, Raymond, Jenny, Gail and Robyn worked tirelessly and we cannot thank them enough for their efforts.



With a wonderful team now firmly in place, a full, interesting and educational program of events was planned for 2023.

I would like to express my sincere thanks to the PMI team, Volunteers and Friends as well as Judith Ellis, Board President and the entire Board, for your efforts and support in 2022.

Thank you to you our members, for your ongoing support and partnership, we look forward to continuing to work with you in the future.



New Library Cards for Members, November 2022

3. GRANTS REPORT

Below is a graph detailing the funds awarded from various grants that the Library applied for in 2022.

GRANT	PROJECT	FUNDING AWARDED	PROJECT TIMEFRAME
Community Heritage	To run a "Disaster response and Recovery Workshop" and create 2 disaster management kits (one for each level in PMI) for use in training and in an emergency.	\$2,642.00	October 2022-October 2023
Windsor Community Bank	"Connecting People with resources at the PMI" – purchase stationery, a spine label printer and computer monitors to provide volunteers with resources.	\$2,750.00	1/7/2022-30/6/2023
Small business Ventilation Program	To repair, clean and service 3 heating, ventilation, and air conditioning (HVAC) systems on Level 1 in the Library and events spaces which were inoperable due to leaks in gas, water, or excessive noise	\$500.00	End 2022
City of Stonnington Annual Community Grant 2022-2023	Digital renewal and community connection. Making more unique records from the PMI's collection and our free community events digitally accessible and available to members of the Library and the public.	\$2,063.60	
Total		\$7,955.60	

4. COLLECTION LIBRARIAN'S REPORT

In 2022 we added 1272 books, 1001 periodicals (from 191 organisations) and 1140 pieces of ephemera for a total of 3413 items added to the collection. We purchased 610 items and had 1200 items donated (not all of the donations were catalogued).



The top ten most borrowed books were:

1. Baron Von Mueller's German Melbourne / Edited by Ellen I. Mitchell.
2. Surveying Victoria with William Tennant Dawson 1852-1853 / Walter Bentley Woodbury, edited by Alan F. Elliott.
3. Hawthorn sketches : life on the hill / Geraldine McFarlane ; foreword by Brenda Niall.
4. My railway days : a photographic journey with John Dare : nostalgic images and memories of Victoria's changing railway system from 1970 to 2007 / John Dare.
5. Making Australian History / Anna Clark.
6. Returning the Kulkyne / John Burch.
7. The settlement of Yandoit Creek & the Gervasonis / C.C. Culvenor.
8. Vandemonians : the repressed history of colonial Victoria / Janet McCalman.
9. Victorian railways : the spirit of blue & gold / Nick Anchen.
10. Victorian railways : the way it was / Rod Davies and Frank Cross.

The top ten most borrowed subjects were:

1. General Histories
2. Biography
3. First Nations
4. Victoria
5. Australian Fiction
6. Pictorial Works
7. Railways
8. Periodicals
9. Australia
10. Historic Buildings and Structures

Collections in 2022 was not just a year of growth in number of items, but also in material types. 2022 saw the expansion of: graphic novels, comics, zines, DVDs, ephemera, electronic resources and poetry and plays.

The graphic novels and comics: This expansion included the subscription to Inkspot- the journal of the Australian Cartoonist Associations.

Zines: The zine collection was expanded through attending the Festival of the Photocopier and the Melbourne Art Book Fair. These small publications are an incredible way to collect really small stories. They can be found in the zine box in the main Library, or browsed by searching zine on the catalogue.

DVDs: After it was determined, by the Collections Librarian, that it was virtually impossible to obtain material for our AV collection in a born digital format new avenues were examined. The PMI falls into a frustrating crack. Streaming services that other libraries use to provide AV material to their members are too general and too expensive for the PMI, but no one is selling AV material as individual files.

Therefore, the decision was made to purchase the material in the formats that were accessible, in this case DVD and Blu-ray. Then, when time permits, these formats will be digitised onto our server. Digitising for preservation is allowed under Australian Copyright Law. This is an ongoing project, but for now you can explore the collection by selecting DVD as the format on the catalogue.

Ephemera: The ephemera collection continued to grow in 2022. The PMI actively collected material from both the Federal and State elections, and thank you to everyone who brought in their flyers and posters. We also received two large donations of theatre programs, which will be housed separately from the rest of the ephemera collection due to their size. Finally, a significant quantity of regional material from the Wimmera and Mallee were added, due to a trip by the Collections Librarian to the area.

Electronic resources: The growth in electronic resources and especially born digital resources was extensive in 2022. This was expected, and thankfully we upgraded our electronic storage space at the start of the year. We have also begun to reorganise the material so it can be more easily browsed on site and we are working with our Library management system to make it available to our members online (this last one is very much an ongoing project).

Poetry and Plays: In 2022 we not only collected more poetry and plays, especially as they began to be nominated for more major literary prizes, but also diversified them in the collection itself. We have added more relevant subjects on the catalogue and have spread the poetry collection throughout the rest of the Library. This change acknowledges that just because a source is expressed in poetry, doesn't mean that it is fiction.

This overall growth in formats was part of the recognition that the stories that make up Victoria's history are found in many forms.

These varying formats also allowed the PMI to continue its commitment to collect minority voices, as minorities are often telling their stories in less conventional forms. This emphasis was also reflected in the work on the **new collection policy**, which was completed by the end of 2022 and will come into effect in 2023.

2022 also saw the growth of specific collection areas. COVID collecting continued to be a focus, with the aim to ensure that this period of time, that is history with a capital H, is accurately represented in the collection. The PMI has added graphic novels, art books, zines, fiction, general non-fiction and ephemera. People are exploring their experiences of COVID and lockdowns in a myriad of different ways and the PMI collection will reflect this. You can access the PMI's COVID collection by searching COVID or lockdown in the catalogue.

The fiction subjects were another area that we changed in 2022. In the past we have catalogued fiction with 'Australian Fiction' as the only subject. In 2022 we made the decision to include a broader range of subjects to reflect the subject matter covered in the book. This decision recognises that there is a lot that can be learnt from fiction, and that often minority groups are writing their stories in fiction before nonfiction. This has also enhanced our COVID collecting.

Physically in the Library you'll have noticed some changes in 2022. We have introduced thematic displays, so you can explore our new material in categories rather than just 'new'. This allows a more curated experience, but also means that we can have more of our new material on display. The thematic categories are: biographies, fiction, local stories, Australia from a different angle, natural history and family history. We also bought two new mobile shelving units in 2022. These exciting new additions can be found in stacks and will allow the growth of our hard copy collection in the years to come.

One of the reasons we have 'natural history' as a new books subject is an extraordinary donation by Greg Eccleston. Greg donated hundreds of natural history and exploration books to the PMI, of which we have kept 402. These incredibly valuable, knowledge wise, books from Greg's personal collection will make an invaluable contribution to the PMI's collection and our members' understanding of Victoria's natural world. So, thank you Greg.

In 2022 other big donors were Clouds of Magellan Publishing, with some wonderful queer history, and Boroondara and Merri-bek libraries. Thank you to everyone who donated books to the PMI. They are a precious resource and anything we already have or doesn't fit with our collection policy is sold to raise money for the Library, in the Friends incredible book sale. You can see the full list of donors on page 10 of this report.

The other donation that we wanted to mention was our Pozible campaign to raise money to repair some of our 19th century books. Thanks to everyone who contributed, and we raised \$3209.90. This was enough to not only get all the books repaired, but to have a small contingency for future repair. The books are with the repairer and we hope to have them back in early 2023.

As well as donations the collection grows through ordering. In 2022 we ordered 610 books, from a very wide range of sources. The key purchasing places were: Avenue Bookstore, Hares and Hyenas, Amplify Books, Australian Scholarly Publishing, Time Booksellers, RHSV, Umbrella, JB Hifi, Ken Arnold, MUP, NLA, Readings and Currency Press.

We collected from the following prizes:

- Australian Book Industry Awards
- Barbara Jeffries Prize
- HNSA Award
- Indie Book Awards
- Miles Franklin
- National Biography
- Political Book of the Year
- Stella Prize
- Victorian Community History Awards
- Victorian Premier's Literary Award

In 2022 we also finished the periodical box move, relocating all our periodicals from old heavy paper boxes to new smaller and light archive boxes. Thanks go to Jake for his work on this. He also undertook the periodical audit in 2022.

Finally for collections in 2022 Clementine the Highland Cow remained a feature on our social media, as she illustrated different areas of the collection. Some highlights of her antics were: getting confused about Guy Fawkes day (restaurant and cook books), taking to the high seas for World Maritime Day (shipping and sea books- carefully avoiding the shipwreck books) and trying to get herself elected as Australia's favourite tree (natural history books).

2022 was a dynamic year for collections and we look forward to another interesting year in 2023.

5. COLLECTION DONATIONS

Aaron Edwards
Adamu
Adele Hulse
AESA
Amanda Witt
Andrew Curtis
Anonymous
Apollo Bay and District Historical Society
Australian Lebanese Historical Society
Avraham Vosi
Bayside Libraries
Bayside Library Service
Berwick Mechanics' Institute
Bill Clyde
Bill Hope
Boroondara Libraries
BRAC
Cameron Lancaster
CATHS
Colin Davies
Colin Davis
Colin G. Smith
Colin Rimmington
David Langdon
De La Selle
Dennis Denman
Denys Correll
Dianne Hughes
Djirra
Donna Lyon and the Left/Write // Hook Project
Dorothy Small
Douglas Russell Barrie
East Gippsland Family History Group
Eastern Regional Libraries
Echuca Historical Society
Erica and District Fire Brigade
Federation Faries
Frank Van Straten
Friends of J Ward
Friends of the Mentone Station and Gardens
Gary Presland
Gianna Sudholz
Gippsland Art Gallery
Going Down Swinging
Gordon Thompson
Graeme Morrison
Graham Patterson
Gregory Eccleston
Hampton Park Primary School
Heather Redmond
History Smiths
Hutchies

Ian and Audrey Ferguson
Inglewood & District Historical Society
Iola Mathews
Italian Australian Institute Research Centre
Jack Grace
James Barber
James Nicolas
Jan Carter
Janine Brand and Dianna Wells
Jeremy Smith
Jim Quillinan
John Maidment
John McCutchan
Judith Buckrich
Judith Durston
Judith Dwyer
Julie McInnes
Karen Sydow
Karra Rees
Ken Barelli
Ken James
Ken Murphy
Kevin O'Reilly
Kevin Powell
Kew Historical Society
Kingston Libraries
Lara Heritage and Historical Inc.
Lyn and Jo Dora
Lynette Wiley
Margaret Winmil
Mary-Louise Phillips
Melbourne Athenaeum Library
Melbourne High School
Merri-bek City Libraries
Merricks General Store
Michael Challinger
Michelle Baron
Middle Park History Group
Mike Scott
Monika Schott
MOPA
Mordialloc Life Saving Club
Mount Evelyn RSL
MYSRG
North Balwyn Uniting Church
Opal Ski Club
OzComics
Pam Baragwanath
Parade College Library
Paul Gavin
Penny Woodward
Peter Bottemley
Peter Cherney
Peter Dowling
Peter Gill
Phillip Island and District Historical Society
Port Melbourne Historical and Preservation Society
Port Phillip Heritage Centre
Port Phillip Pioneer Group
Purnim Community Group

RBA
 Riannon Berkeley
 Richard Balsille
 Rob Tickle
 Robbie Bartlett
 Robyn Jones
 Rosedale Historical Society
 Rotary Down Under
 Sandi Steward
 Sarah Firth
 SBS
 Selby Primary School
 Sherran Mitchell and Wangaratta Family
 History Society
 Shirin Mistry
 St Margaret's Anglican Church Eltham
 St. Mary's Anglican Church Sunbury
 Steve Stefanopoulos
 Steve Syer and Libby Woodward
 Steven Haby
 Stonnington History Centre
 Sunshine Mosque
 Taradale Historical Group
 Australian Jazz Museum
 Tim McKenna
 Tony Tibballs
 Umbrella Entertainment
 Wedderburn Historical Society
 Wendy Eldridge
 West Gippsland Genealogical Society
 Wyndam City Libraries
 Yarra Plenty Regional Library
 Yarraville Trugo Club

East Gippsland Family History Group
 Estate Ian Ferguson
 Estate of Fred James
 Estate of John Merry
 Estate of Keith Kings
 Family of David and Joan Strudwick
 Friends of the Will Will Rook Pioneer
 Cemetery
 George Swinburne
 Grollo Group
 John G. Oldfield
 Kew Senior Citizens
 Lacrosse Australia Foundation
 Mornington Yacht Club
 Napier Street Aged Care Services
 North Melbourne Library
 Organ Historical Trust of Australia
 Pauline Turville
 Petering Family
 Polish Museum and Archives Australia
 Victorian Railway History Library
 Wyndam Libraries



Clementine and ships, September 2022

6. MARKETING LIBRARY OFFICER REPORT

Due to lockdowns and the uncertainty around them, marketing, communications, and events have been slow to build back up to what they once were. In November of 2022, the PMI Victorian History Library hired Jade Koekoe to be its new Library Marketing Officer after Riannon Berkeley (Grants and Events) left.



Jade began to build a full events calendar for 2023, and to revamp the PMI's social media with a particular focus on building up the Library's Instagram and LinkedIn accounts. In addition, Jade began the process of creating policies and procedures for Library communications that all Staff, Volunteers and Board will be able to follow.

Newsletters and Recent Additions

The Newsletter is quarterly and Recent Additions is monthly. When emailed out to our members both resources are opened (average of a 55% open rate). Therefore we can see that they continue to be a valuable benefit available to our members.

The PMI is continually looking for better ways to communicate with its members, so in 2023 you may see a slight change in the design of the Newsletter and Recent Additions. Additionally, we began a plan to seek membership input on what they would like to see in Library benefits for members.

Events

In 2022 the Library held four events and the Friends did two book sales, one in May and the other in November.

Local history in the classroom and beyond online forum. As part of the Melbourne City of Literature Virtual Writers in Residence we were lucky enough to have Karys McEwan as our writer in residence.



From the Bruce Turner Lecture, August 2022

Karys developed a PDF for educators and students to access the PMI's collection and chaired a panel with speakers including Ellen Coates, PMI Collections Librarian, to provide insights for how educators and students can embed local history into the curriculum and increase their engagement within their community. Twenty-two people attended.

The Bruce Turner lecture was "It was the Best of Times..." Ross Campbell, associated with Cinema and Theatre Historical Society of Australia (CATHS), talked about his history with theatre and how it influenced his life. Thirty-two people attended.

What we Found... Victorian's Queer Heritage was a talk done by Dr Graham Willett. He spoke at the PMI for Midsumma and he also did the same talk in November of 2022. Over twenty-five people attended both events.

Our Friends and Volunteers continue to do amazing work and in 2022 the book sales raised \$8425.19.

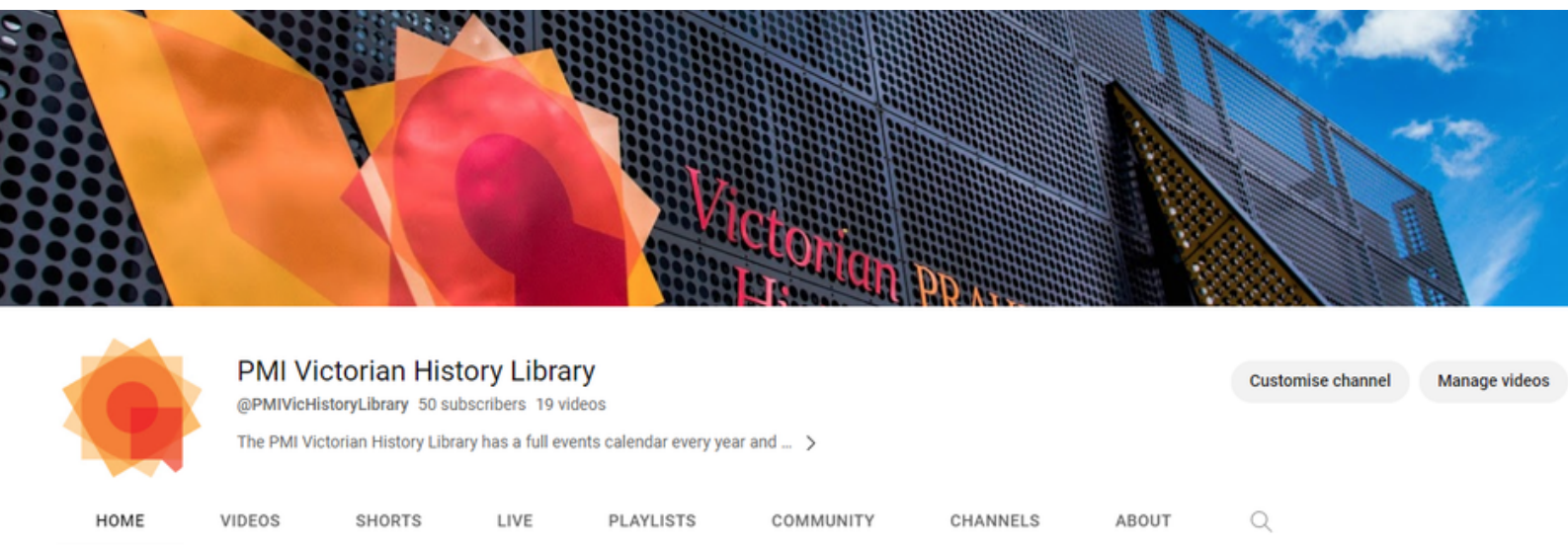
Social Media

The PMI has a Facebook page, Twitter profile, launched a YouTube Channel, started a LinkedIn, and revived an Instagram account in 2022. Facebook continues to be the platform where we see the most comments and interactions with those following us. We gained 112 followers in 2022 and our most popular post was **saying goodbye to Paula**, the guide dog that Volunteer Siti was training.

Our mascot Clementine also continued to be a favourite on social media, highlighting areas of the collection in different and quirky ways - you can read some of her antics in the **Collections report**.

Towards the end of 2022, we made it a focus to provide a recording of as many of our events as we can. This is in response to COVID times and our awareness that people are feeling very time poor. We would like to thank our members for their interest in recorded talks and for how many of you have already watched them online. We do our best to provide good quality video.

Continuing into 2023 the Library will post about events, Library developments, collection updates and Friends and Volunteer news across social media.



A screenshot of our YouTube Channel, Decemeber 2022

7. VOLUNTEER REPORT

2022 saw our PMI Volunteers back on site all year round.

The volunteers all worked incredibly hard across areas in the whole Library. PMI volunteers put in an extraordinary 2290.5 hours, of which 1042 was made up of the Friends alone. All together this equated to 95 days, just over 13 weeks or three months!

Sadly in 2022 two long term volunteers left the program.

The Library would like to officially thank them both. Marie Pernat worked on reorganising the Dewey and subjects for five years. In this time she reorganised: first nations, art, private schools, rivers and creeks, fiction, AFL and street directories. Chi Lai Cheng worked on indexing, book sourcing and displays for three years. Their hard work is immensely appreciated.

The Library welcomed two new volunteers: Raymond Mastin joined the Friends and Helen Rosenbaum joined the general volunteer program. Their contributions will be discussed in more detail below.

Each of the PMI's volunteers put in an outstanding effort in 2022

The Friends of the PMI - led so very ably by Wendy Eldridge - were very active in the Library in 2022. They ran two successful book sales, managed stacks, ran the Family History Social Group, worked on a comprehensive database of Victoria's towns and made excellent coffee (thanks Raymond). So thank you to Wendy Eldridge, Wendy Goodwin, Jenny Chapman, Jenny Campbell, Gail Evans, Raymond Mastin, Amanda Witt and Robyn Jones. We couldn't do it without you. We would also like to specifically acknowledge the work of Wendy Eldridge as the head of the Friends of the PMI. Wendy's leadership and support cannot be overstated.

Two of the Friends also reached their five-year milestone in 2021- but due to COVID the awards were delayed to 2022.

Wendy Goodwin and *Robyn Jones* both joined the Friends of the PMI in 2016. Over that time they have worked on a seven large book sales, the PMI's expedition to Clunes, the Victorian History Roadshow in 2019 and several smaller book sales.

General Volunteers

Liam Baker: Liam worked on shelving, shelf reading, replacing faded spine labels and helping with the book move.

Sonya Cameron: Sonya worked indexing the PMI's vertical file (the ephemera collection) both at home and in the Library. Sonya also received her five-year volunteer award at the start of 2022. Sonya began volunteering in 2017 and has been the lead indexer on the PMI's vertical file for most of that time. Her work has seen 9386 pieces of ephemera, from maps to pamphlets from programs to articles, indexed.



Chi Lai Cheng: Chi Lai worked on sourcing books from second hand sellers for the PMI to purchase. The PMI was sad to see Chi Lai leave in 2022 after three years as a volunteer, but we wish her well in her new endeavours.

Lyn Firminger: Lyn worked on indexing books from the PMI's collection. Lyn was also a recipient of a five-year award at the start of 2022 (again delayed by COVID). Lyn began volunteering at the PMI in 2015 as an indexer. In this time she indexed 21 books and helped to write our indexing policy and guide, which is still an ongoing process. To Index a book Lyn reads the book and then determines the names and subjects which are important, it can be a very time consuming task. Lyn's work has made the small stories of Victoria infinitely more discoverable.

Pat Galvin: Pat continued indexing the PMI's minute books in 2022. Pat was also a recipient of a 10 year award at the start of 2022. Pat began volunteering at the PMI in 2010, so he has in fact hit 12 years as a volunteer here at the PMI, the award was again delayed by COVID. In that time Pat has helped indexing the archives and over the last few years has been the lead in our project to index the PMI's minute books. When finished the books, which are an incredibly valuable record of the PMI's own history, will be key word searchable by members. Pat always says that he enjoys these projects because he gets involved in all the stories of everyone who has been at the PMI across the years. So, thank you Pat for your long-term dedication to the PMI.

Jill Irvine: Jill is one of the PMI's dedicated book carers. She works on end processing all the books that go into the collection. Over 2022 Jill was involved in end processing 1272 books. She was also an important participant in the PMI's weekly quizzes.

Pamela Lee: Pamela worked on shelving, shelf reading, donation sorting, weeding and displays. She was also the key volunteer in the PMI's book move in the main Library.

Jake MacDonald: Jake is one of the PMI's key periodical volunteers. In 2022 he worked on indexing, moving periodicals to stacks and the 2022 periodical audit. Additionally, he helped to sort through several of the book donations the PMI received.

Keith McLean: Keith works on sourcing heritage studies. In 2022 he went through all the councils in Victoria, working from home, to find any new studies the PMI were missing. These studies are then uploaded to the PMI's server to be accessible to members in the Library.

Tim McKenna: Tim works from home indexing PMI books to make them more key word searchable on the catalogue. Tim was also a recipient of a five year award in 2022. He began volunteering at the PMI in 2017 and in that time has provided essential indexing for a variety of the PMI's collection.

Anita Petering: In 2022 Anita worked remotely indexing the Nepean Historical Society journal.

Kevin Powell: Kevin is part of the PMI's book caring team. He works on end processing all the books that go into the collection. Over 2022 Kevin was involved in end processing 1272 books. He was also an important participant in the PMI's weekly quizzes and worked in call numbering. Kevin was also the recipient of a five year award in 2022. Kevin Powell began volunteering in 2017. As part of our team of book carers he has been involved in the end processing of 6184 books and periodicals.

Irene Robinson: Irene is one of the PMI's dedicated book carers. She works on end processing all the books that go into the collection. Over 2022 Irene was involved in end processing 1272 books. She was also an important participant in the PMI's weekly quizzes and came in a little early to get the book caring set up.

Helen Rosenbaum: Helen was a new volunteer at the PMI in 2022. She started in October and worked on reorganising some of the Dewey. She finished sorting the Melbourne pictorial books.

Elena Semenova: Elena worked across a number of areas in 2022. She is the key volunteer in new periodical indexing, shredding, sorting book donations and sourcing National Library Recent Australian Publications. She also indexed back issues of periodicals from home.

Siti Suryanata: Siti worked in book repair in 2022. Any book in the Library that is damaged, needs rebinding or a completely new binding to make it fit on the shelf goes to Siti. She also brought in her guide dog puppy, and honorary volunteer, Paula - who contributed to the Library by being lovely. We were sad to see Paula leave (to graduate to being a guide dog) but look forward to welcoming Izzy (Siti's new puppy) in 2023.

And that is all the volunteers. The PMI would like to thank all of them for their incredible work in 2022. They are the heart and soul of the organisation and the PMI couldn't do without them. We look forward to a wonderful year volunteering in 2023.



Volunteer Gathering, February 2022

8. REPORTS FROM ASSOCIATED GROUPS

Victorian Railway History Library

Now in its third year of existence the immediate tasks of the Library have been achieved. As a result of surplus book sales the Library has a reasonable financial footing, although as these sales continue, one that cannot be guaranteed into the future.



The Library is attended by volunteers on Wednesday mornings and a steady stream of users of the collection and of borrowers is noted. The resources of the Library are used by researchers and currently the VRHL is co-operating with the Albert Park Historical Society on the transport chapter of their forthcoming history of Albert Park.

The Library attends the various model railway exhibitions - held at Sandown, Diamond Valley and Waverley as well as the book sales held by the Prahran Mechanics' Institute.

In February the President of the VRHL will hold a lecture on behalf of the Prahran Mechanics Institute titled *Back from the Brink: The chequered history of the Victorian Railway History Library*. The theme of the lecture was the rescue of the Library from an uncertain future to the secure position it is in today.

Current work includes the compilation of a complete listing of all surplus books and journals and continuing data entry and cataloguing. In an effort to better advertise the existence of the Library a decision was made to list the Library collection on the Victorian Collections platform. This task has been made easier by the addition of another volunteer to our team who has had experience in cataloguing work.

The book binding program led by John Anderson, and ably assisted by the other members of the Library team, has been a particular success. Following on from the 80 volumes of journals bound in 2020, another 80 were completed in 2021 and 72 in 2022. Further volumes will be bound in 2023.

I would like to thank the Library team, John Anderson, Milton Biddle, Peter Bronstring, Chris Carter, Peter Cherny, Ian Deans and Jonathon Scutt for their contribution and dedication over the past year. Finally, the appreciation of the VRHL must go to the staff of the PMI Victorian History Library for their support and friendship over the past year.

Dr Donald Barker
VRHL President

9. REPORTS FROM ASSOCIATED GROUPS

Cinema and Theatre Historical

After intermittent meeting cancellations and seating restrictions at our usual Sunday morning meeting venue, the Sun Theatre in Yarraville, our bi-monthly meetings are now back on track with attendances close to those before the COVID restrictions came into being.

Membership numbers have remained fairly stable over the past three years, despite being unable to hold some of the regular meetings during that time. Our membership currently stands at 272.

Our quarterly magazine remains at 40 pages, and is now being printed in color. We are currently up to issue 117, and have recently made the first 100 issues available to the public on our website.

I am pleased to be able to report that the CATHS Archive continues to function strongly here at the PMI. Our Archive Team is generally in attendance on Tuesdays, Wednesdays and Thursdays, from around 8.00AM to 3.00PM.

Our application for a grant from the Public Records Office of Victoria (PROV) last year was successful. The application was to fund the purchase a new high speed scanner and associated computer to speed up the digitising of documents and images of Melbourne city and suburban theatres and cinemas.

The new equipment has performed well, and we expect to have the task completed by mid-year. Once completed, we will start on the Victorian country venues and then move onto the interstate files.

We currently have in excess of 6000 venues listed in our database, and believe we have close to 100% of all venues that screened films on a commercial basis now listed, as well as having in excess of 10,000 photos and other paper based material on file. We justifiably believe we have the largest collection of such material in Australia.

We have also established a parallel project which is to compile a database of people who worked in the cinema industry as exhibitors, managers, projectionists, etc. This has proved invaluable for people seeking information on family members who worked in the industry.

We are continually updating our internet database, providing an online search facility for the general public, as well as for researchers looking for theatre and personality details. Our venues database is also available to PMI visitors on the "public access" computers in the main Library.

Our volunteers have a good rapport with the PMI staff, whose assistance, advice and cooperation is highly appreciated.

Mike Trickett
Secretary
CATHS



10. REPORTS FROM ASSOCIATED GROUPS



Mechanics' Institutes of Victoria Inc.

Welcome to another year of Mechanics activity in 2022. We had periods of activity and many months of inactivity due to people being cautious of getting out and about after years of lockdowns.

MIV's Committee has restarted having face to face meetings again and in the future we will be having a mixture of "Zoom" with some face to face.

During the periods we could operate and with limited human resources, we were busy trying to implement and update our operations with the assistance of the Government funding we received as part of the Library Grants. We are appreciative of the support that the Victorian Government and Minister Shaun Leane has given to Mechanics Institutes.

Digitisation of Institute records continued to be difficult during the year but we did manage to process some. Gaining access to records was difficult along with finding people to fill the position to scan the records. It was difficult in this post COVID world!

Useful Knowledge has continued and we are pleased to advise that we have a new Editor, namely Heather Arnold. Our aim is to issue three issues and hopefully a fourth. One for each season or quarter! We will also be trying to send to the UK electronically where possible.

The extensive works of Philip Candy have been worked on and added to our Mechanics' Institutes Resource Centre (MIRC) collection with the assistance of Shannon Parsons along with a government grant and are housed at Prahran.

At our AGM in November, 2022 we saw some changes to the Committee. Our President is now David Berry, who has connections with Ballarat MI. I was elected as Secretary and Treasurer and as mentioned earlier Heather Arnold as Editor. I would also like to thank Steven Haby for his past involvement.

Once again we are most grateful to the PMI Victorian History Library Inc. Committee (Board) and staff for hosting ongoing MIV activities, our meetings and our collection of digital and monographs records dealing with the history and management of Mechanics' Institutes.

Gary S Bester
MIV Secretary/Treasurer

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

FINANCIAL REPORT
FOR THE YEAR ENDED
31 DECEMBER 2022

Liability limited by a scheme approved under
Professional Standards Legislation

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

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PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

BOARD'S REPORT

Your Board members submit the financial report of the PMI Victorian History Library Inc for the financial year ended 31 December 2022.

Board Member's

The names of Board members and meetings attended throughout the year and at the date of this report are:

Board Member	Attended	Eligible to attend
Michelle Negus Cleary	5	6
Denys Correll	6	6
Judith Ellis	6	6
Chris Michalopoulos	0	2
Ben Quin	5	6
Mike Scott	2	3
Isabella Webster	6	6
Michael Tonta (elected May 2022)	4	4

- Mike Scott resigned in June.
- Chris Michalopoulos did not stand for re- election.

Principal Activities The principal activities of the association during the financial year were:
Operation of a Lending Library

Significant Changes: No significant change in the nature of these activities occurred during the year.

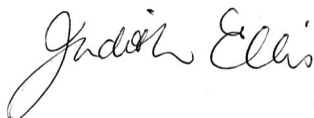
Operating Result: The loss after providing for income tax amounted to \$(332,587.44).

Signed in accordance with a resolution of the Members of the Board.

Board Member:
Ben Quin



Board Member:
Judith Ellis



Dated this 17 day of May 2023

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	2022 \$	2021 \$
INCOME			
Subscriptions		7,411.28	8,085.37
Donations		5,537.66	4,260.00
Library Sales		3,824.61	1,639.66
Book Sales		8,097.87	4,949.73
Grants		7,982.59	16,399.00
		32,854.01	35,333.76
OTHER INCOME			
Interest Received		1.91	2.77
Perpetual Investment Return		57,739.34	35,153.45
Movement in Net Market Values		(137,453.38)	214,174.92
Franking Credits		24,058.00	8,747.00
Other Income		-	193.64
Government Subsidies		-	19,200.00
Gross profit (loss) from rental operations		89,366.57	(47,309.42)
		33,712.44	230,162.36
		66,566.45	265,496.12

The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached compilation
report of Quin & Bourke.

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

INCOME STATEMENT
FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	2022 \$	2021 \$
EXPENDITURE			
Accountancy Fees		275.00	-
Auditor's Fee		2,900.00	6,000.00
Bank Charges		246.28	401.81
Books		19,815.06	23,042.60
Computer Expenses		24,187.14	15,895.61
Cleaning		9,810.50	5,277.00
Depreciation - Buildings		21,317.30	21,863.90
Depreciation - Office Furniture & Equipment		4,181.82	4,123.91
Discounts Allowed		-	40.91
Filing Fees		992.00	37.00
Holiday Pay		(414.88)	(5,961.60)
Insurance		20,269.86	3,965.87
Interest Paid		2.77	38.83
Legal Costs		8,467.09	4,751.36
Postage, Printing & Stationery		9,668.34	11,182.07
Promotions		2,344.49	1,509.68
Rates & Taxes		6,955.55	3,044.94
Repairs & Maintenance		36,690.16	11,005.35
Salaries & Wages		181,001.06	154,051.19
Security Costs		1,993.21	600.00
Staff Amenities		1,373.03	2,352.41
St Edmonds Road Expenses		6,782.52	11,283.35
Subscriptions		20,985.23	-
Sundry Expenses		215.28	941.32
Superannuation Contributions		18,312.14	13,813.48
Telephone		38.18	2,611.74
Worksafe		744.76	352.00
		399,153.89	292,224.73
Loss before income tax		(332,587.44)	(26,728.61)
Loss for the year		(332,587.44)	(26,728.61)
Retained earnings at the beginning of the financial year		11,406,996.88	11,433,725.49
Retained earnings at the end of the financial year		11,074,409.44	11,406,996.88

The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached compilation
report of Quin & Bourke.

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

BALANCE SHEET
AS AT 31 DECEMBER 2022

	Note	2022 \$	2021 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	3	12,140.72	80,249.79
Trade and other receivables	4	68.40	21,320.48
Financial assets	5	880,907.37	1,518,621.41
TOTAL CURRENT ASSETS		<u>893,116.49</u>	<u>1,620,191.68</u>
NON-CURRENT ASSETS			
Property, plant and equipment	6	13,142,844.64	12,810,000.82
TOTAL NON-CURRENT ASSETS		<u>13,142,844.64</u>	<u>12,810,000.82</u>
TOTAL ASSETS		<u>14,035,961.13</u>	<u>14,430,192.50</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	7	23,266.69	84,910.62
TOTAL CURRENT LIABILITIES		<u>23,266.69</u>	<u>84,910.62</u>
TOTAL LIABILITIES		<u>23,266.69</u>	<u>84,910.62</u>
NET ASSETS		<u>14,012,694.44</u>	<u>14,345,281.88</u>
MEMBERS' FUNDS			
Reserves	8	2,938,285.00	2,938,285.00
Retained earnings	9	11,074,409.44	11,406,996.88
TOTAL MEMBERS' FUNDS		<u>14,012,694.44</u>	<u>14,345,281.88</u>

The accompanying notes form part of these financial statements.
These statements should be read in conjunction with the attached compilation
report of Quin & Bourke.

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

The financial statements cover PMI Victorian History Library Inc as an individual entity. PMI Victorian History Library Inc is a not for profit incorporated body in Victoria under the Prahran Mechanics Institute Act 1899.

The principal activities of the Association for the year ended 31 December 2022 were Historical Lending Library.

Comparatives are consistent with prior years, unless otherwise stated.

1 Basis of Preparation

In the opinion of the Board, the Association is not a reporting entity since there are unlikely to exist users of the financial report who are not able to command the preparation of reports tailored so as to satisfy specifically all of their information needs. These special purpose financial statements have been prepared to meet the reporting requirements of the Act.

The financial statements have been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 107 Statement of Cash Flows, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors and AASB 1054 Australian Additional Disclosures.

The financial statements have been prepared on an accruals basis and are based on historical costs modified, where applicable, by the measurement at fair value of selected non current assets, financial assets and financial liabilities.

Significant accounting policies adopted in the preparation of these financial statements are presented below and are consistent with prior reporting periods unless otherwise stated.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of this financial report.

2 Summary of Significant Accounting Policies

Plant and Equipment

Plant and equipment is carried at estimated cost less, where applicable, any accumulated depreciation.

The depreciable amount of all plant and equipment is depreciated over the useful lives of the assets to the Association commencing from the time the asset is held ready for use.

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

Impairment of Non-Financial Assets

At the end of each reporting period the association determines whether there is evidence of an impairment indicator for non-financial assets.

Where this indicator exists and regardless for goodwill, indefinite life intangible assets and intangible assets not yet available for use, the recoverable amount of the asset is estimated.

Where assets do not operate independently of other assets, the recoverable amount of the relevant cash-generating unit (CGU) is estimated.

The recoverable amount of an asset or CGU is the higher of the fair value less costs of disposal and the value in use. Value in use is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

Where the recoverable amount is less than the carrying amount, an impairment loss is recognised in profit or loss.

Reversal indicators are considered in subsequent periods for all assets which have suffered an impairment loss, except for goodwill.

Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

This is the second year of recognition.

Cash and Cash Equivalents

Cash and cash equivalents comprises cash on hand, demand deposits and short term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

Revenue and Other Income

Revenue is recognised when the amount of the revenue can be measured reliably, it is probable that economic benefits associated with the transaction will flow to the association and specific criteria relating to the type of revenue as noted below, has been satisfied.

Revenue is measured at the fair value of the consideration received or receivable and is presented net of returns, discounts and rebates.

Rental income

Investment property revenue is recognised on a straight-line basis over the period of the lease term so as to reflect a constant periodic rate of return on the net investment.

Interest revenue

Interest revenue is recognised using the effective interest rate method.

Rendering of services

Revenue in relation to rendering of services is recognised depending on whether the outcome of the services can be estimated reliably. If the outcome can be estimated reliably then the stage of completion of the services is used to determine the appropriate level of revenue to be recognised in the period. If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

If the outcome cannot be reliably estimated then revenue is recognised to the extent of expenses recognised that are recoverable.

Revenue from training services is generally recognised once the training has been delivered.

Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST.

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 \$	2021 \$
3 Cash and Cash Equivalents		
CBA 3830 Online Saver	34.34	34.34
Petty Cash	(371.12)	682.50
PMI	9,367.71	78,777.36
PMI Press	2,987.79	193.51
PMI Card	11.89	254.84
Paypal	110.11	307.24
	<u>12,140.72</u>	<u>80,249.79</u>
4 Trade and Other Receivables		
Current		
Sundry Debtors	68.40	8,852.00
GST Control	-	12,468.48
	<u>68.40</u>	<u>21,320.48</u>
5 Other Financial Assets		
Current		
Perpetual Trustees at Market Value	<u>880,907.37</u>	<u>1,518,621.41</u>

These notes should be read in conjunction with the attached compilation
report of Quin & Bourke.

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 \$	2021 \$
6 Property, Plant and Equipment		
Land and Buildings		
259-261 Chapel Street	4,700,000.00	4,700,000.00
259-261 Chapel St Revaluations	(606,116.00)	(606,116.00)
39 St Edmonds Road	4,234,090.91	4,234,090.91
39 St Edmonds Rdt Revaluations	3,544,401.00	3,544,401.00
	<u>7,778,491.91</u>	<u>7,778,491.91</u>
	<u>11,872,375.91</u>	<u>11,872,375.91</u>
Property Improvements - St Edmonds Road	874,556.00	874,556.00
Less: Accumulated Depreciation	(174,364.60)	(153,047.30)
Property Improvements - Chapel Street	460,277.33	106,116.21
	<u>1,160,468.73</u>	<u>827,624.91</u>
Total Land and Buildings	<u>13,032,844.64</u>	<u>12,700,000.82</u>
Furniture & Fittings at Board valuation	20,000.00	20,000.00
Furniture & Fittings at cost	44,521.19	40,339.37
Less: Accumulated Depreciation	(44,521.19)	(40,339.37)
-	<u>-</u>	<u>-</u>
Book Collection at Board valuation	90,000.00	90,000.00
Total Plant and Equipment	<u>110,000.00</u>	<u>110,000.00</u>
Total Property, Plant and Equipment	<u><u>13,142,844.64</u></u>	<u><u>12,810,000.82</u></u>
7 Accounts Payable and Other Payables		
Current		
Superannuation Payable	4,959.76	3,762.50
Trade Creditors	6,615.69	70,023.36
ITA	2.77	2.77
GST Control	728.36	-
Amounts Withheld	2,939.33	2,686.33
Provision for Holiday Pay	8,020.78	8,435.66
	<u>23,266.69</u>	<u>84,910.62</u>

These notes should be read in conjunction with the attached compilation
report of Quin & Bourke.

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 \$	2021 \$
8 Reserves		
Asset Revaluation Reserve		
Opening Balance for the year	2,938,285.00	-
Movement 1	-	2,938,285.00
	<u>2,938,285.00</u>	<u>2,938,285.00</u>
9 Retained Earnings		
Retained earnings at the beginning of the financial year	11,406,996.88	11,433,725.49
Net loss attributable to the association	(332,587.44)	(26,728.61)
Retained earnings at the end of the financial year	<u>11,074,409.44</u>	<u>11,406,996.88</u>

10 Statutory Information

The registered office of the association is:

39 St Edmonds Road Prahran VIC 3181

The principal place of business is:

39 St Edmonds Road Prahran VIC 3181

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

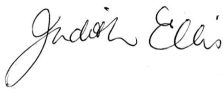
STATEMENT BY MEMBERS OF THE BOARD


The Board has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 2 to the financial statements.

In the opinion of the Board the financial report as set out on pages 1 to 10:

1. Presents a true and fair view of the financial position of PMI Victorian History Library Inc as at 31 December 2022 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that PMI Victorian History Library Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:


President: _____
Judith Ellis


Treasurer: _____
Ben Quin

Dated this 17 **day of** May 2023

**COMPILATION REPORT
TO PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948**

We have compiled the accompanying special purpose financial statements of PMI Victorian History Library Inc which comprise the balance sheet as at 31 December 2022, profit and loss statement for the year then ended, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in the notes to the accounts.

The responsibility of the Board

The Board of PMI Victorian History Library Inc is solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial statements were prepared.

Our responsibility

On the basis of the information provided by the Board we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting as described in the notes to the financial statements and APES 315: Compilation of Financial Information.

We have applied professional expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in the notes to the financial statements. We have complied with the relevant ethical requirements of APES 110 Code of Ethics for Professional Accountants.

Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the Board who are responsible for the reliability, accuracy and completeness of the information used to compile them. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

Ben Quin is a partner at Quin & Bourke and Treasurer of the PMI



Name of Firm: Quin & Bourke
Certified Practising Accountants

Address: 5/606 St Kilda Road Melbourne VIC 3004

Dated this 17 **day of** May 2023

PMI VICTORIAN HISTORY LIBRARY INC
ABN 39 630 371 948

CERTIFICATE BY MEMBERS OF THE BOARD

Annual Statements Give True and Fair View of Financial Position of Incorporated Association

I, Judith Ellis being a member of the Board of PMI Victorian History Library Inc certify that:

The statements attached to this certificate give a true and fair view of the financial position of the PMI Victorian History Library Inc during and at the end of the financial year of the association ending on 31 December 2022.

Dated this 17 **day of** May 2023

Board Member: 

Judith Ellis

