


# COLLECTIONS POLICY



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## ACKNOWLEDGEMENT



The PMI Victorian History Library Inc. stands on the lands of the Wurundjeri Woi Wurrung people of the Kulin Nation. We offer our respects to elders past and present. Sovereignty has never been ceded, it always was and always will be Aboriginal land. We also acknowledge First Nations people's rich history of knowledge keeping and knowledge management that is an inspiration to us all.

# 1. SCOPE

The PMI Victorian History Library Inc. (the Library) and its collection is dedicated to preserving, promoting, and protecting all the multifaceted voices that make up the history of Victoria.

This policy defines what the Library collects and why. The driving principle of the collection is to represent all Victoria. One element of this strategy is proactively collecting minority voices, to ensure they are included in the historical narrative – see General Principles in section 3.3.

This policy also informs potential donors of the criteria for accepting items into the collection.

This policy covers all material that has been collected and accessioned into the Library and all material that has been offered as a donation to the Library.

The Collection Policy is not to be applied retrospectively to the current collection and is to be reviewed every three years- see Review for the process.

This Policy should be used in conjunction with the Cataloguing and Operational Procedures when cataloguing. These procedures outline how items are to be catalogued and indexed in the Library's library management system. The procedures are a working and constantly updated document intended for in-house use only.

The Library recognises that it is part of a broader collecting institution landscape, as such there are formats of Victorian history that are not collected as they are better served by a different institution.

When members are encouraged to suggest items to be added to the collection, those suggestions will be assessed in accordance with this Policy.

The Collections Librarian is responsible for the management of the collection and the maintenance of this policy – see section 4.

# 2. POLICY STATEMENT

2.1 The PMI Victorian History Library is responsible for acquiring published materials, managing the collection and making the collection as accessible as possible to all who wish to use it.

2.2 The PMI Victorian History Library seeks to acquire materials based on the following criteria:

- Representation of the history of Victoria and its people
- Fit within the Library's themes
- Format and condition
- Value.

The Library supports the Australian Library and Information Association's Statement [on free access to information](#).



# 3. ABOUT THE COLLECTION

## 3.1 Background

Prior to the mid-1980s the Library's collection was similar to that of a municipal public library, with less emphasis on children and young adult collections. In the mid-1980s the Library's Committee (now Board) decided to change the direction of the collection to focus primarily on Victorian local history.

A further change came in 2014 when a decision was made to stop purchasing general fiction and non-fiction not related specifically to Victoria.

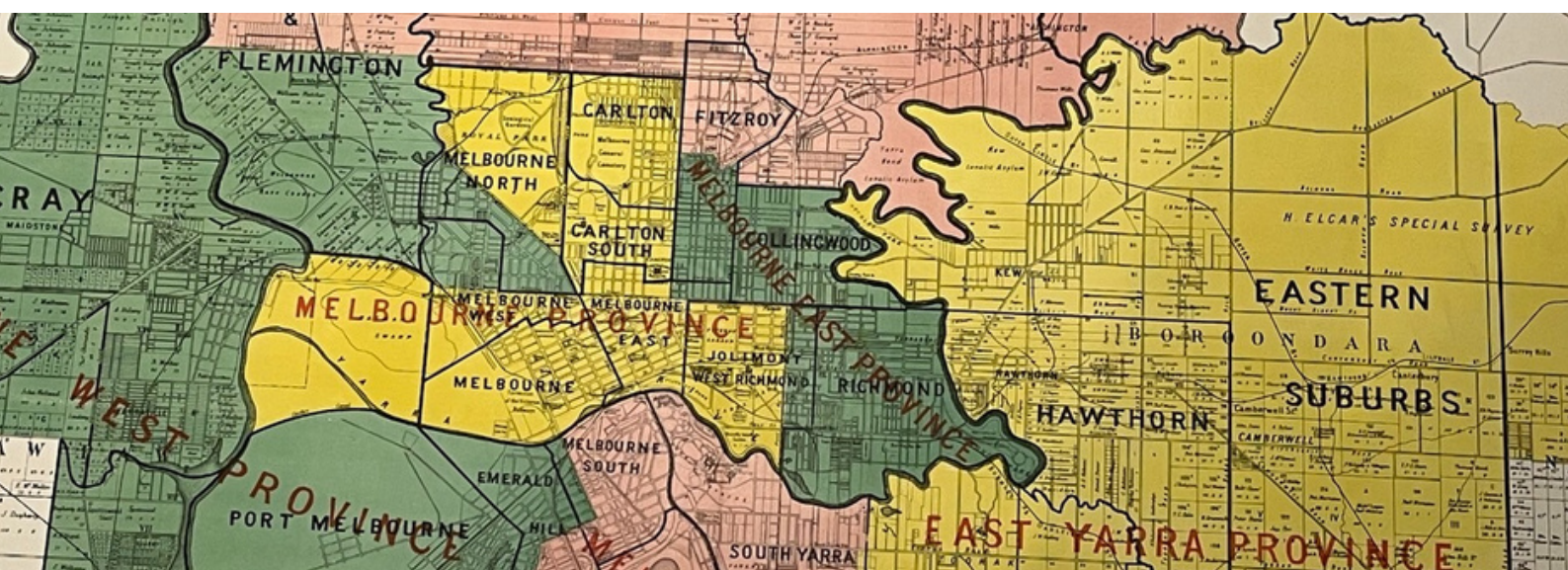
In 2018 the first comprehensive Collection Policy was written which clearly defined the parameters for the material that the Library collects. This Collection Development Policy supersedes the 2018 document and represents a more focussed approach to the specialisation of Victorian History, to bring the collection in line with the Library's priorities as outlined in the Scope. See section 9 for Collection Areas.

## 3.2 Disclaimer

The collection dates back to the 1800s, therefore material may contain words, descriptions, names, sounds, images, videos and audio recordings which may be culturally sensitive, and which might no longer be used in certain public or community contexts. Terms and annotations which reflect the author's attitude or that of the period in which the item was written may not be considered appropriate today nor are condoned by the Library.

## 3.3 General principles

1. *Mission statement:* The Library aims to collect all material that tells the story of Victoria and Victorians. It collects national works that cross state boundaries and national works with Victorian content and or influence. The aim is to create a multifaceted picture of all the voices that make up Victoria.



Sample of a map donated by Greg Eccleston, Feb 2023

2. *Minority voices*: The Library seeks out minority voices to ensure they are recorded as part of Victoria's history and not lost in the broad historical narrative. Examples of minority voices include:

- Small local voices
- First Nations peoples of Australia
- LGBTQIA+ Australians
- People of colour
- Immigrants and refugees
- Non-Christian religions- including a-religious groups
- Any other groups who may be underrepresented in general collection items.

The Library actively seeks out these stories and, where appropriate, will work with communities to help them write their histories for the collection, and through the collection of ephemera and oral history. The Library recognises that marginalised groups have different ways of telling their stories, so an emphasis on own voice narratives, especially in the fiction collection, is paramount. This includes the collection of works in languages other than English.

The spotlight on minority voices supersedes the strict parameters of this policy. The thematic acquisition policy can be stretched if it allows a minority voice to be included that would not be otherwise. For example: a picture book would be collected if it held information about a minority that was not available in any other format, or an item that contained more interstate material than is allowed in the collection policy would be kept. The key areas are noted in section 9 of this policy. These decisions are made by the Collections Librarian.

### **3.4 Loaning Material**

The Library aims to loan most of the collection. If a book is not for loan, it is rare, valuable or fragile. The exception is most of the periodical and ephemera collections, which are physically too small to loan. The entirety of the born digital and digitised collection will be loaned electronically through the Library Management System when possible. Otherwise, they remain not for loan.

### **3.5 Language**

The Library works to use inclusive language, to ensure all members and anyone else using the collection feels safe. Therefore, we also do not use call number abbreviations that are (coincidentally) derogatory slang. The in-house Cataloguing and Operational Procedures contain more details for cataloguing. If a term in use makes you uncomfortable, please contact Library staff and its use will be assessed.

## **4. REVIEW PROCESS**

The Collections Librarian reviews this policy every three years. The policy is assessed against the current and future priorities of the Library and collection, and any technological advances. The policy is then modified to reflect the collection as it stands and its planned direction. The final policy is authorised by the Chief Librarian and the Board.

Considerations for a future policy include:

- Areas for future collection expansion (if technology makes it possible):
  - » Websites
  - » Social media.

Areas for future deaccessioning:

- Material entirely about another state or a locality in another state
- Military history- specifically general international battles and books about the same subjects (See the military area in section 9.)
- General Australian history – specifically generic Australian history which covers exactly the same information as other material in the collection
- Duplicate resources.

## 5. DEFINITIONS

**Victorian content, impact and/or influence:** This term encompasses national material that holds information specifically about Victoria or holds information about people, places or things that would have directly influenced Victoria. Examples include: the Federal Government, Australian art, Australian fiction and family histories. This term recognises that Victoria does not exist within a vacuum. This broader definition ensures that all Victorian voices are captured. The line of influence is drawn nationally. International material is not collected.

**European Exploration:** This term is used in preference to Discovery and Exploration to indicate that Europeans were not the first discoverers of the land, they were exploring land already inhabited by First Nations Australians.

**Interpersonal and institutional discrimination:** An umbrella term for treatment of minorities; including racism, sexism, religious persecution and personal discrimination (for example slander and defamation).

## 6. RETENTIONS AND STORAGE

### 6.1 Storage

The collection is stored onsite at 39 St Edmonds Road, Prahran, Victoria. There are four storage areas:

**6.1.1 The Main Library:** This holds the highly used and newest items in the collection. It is housed on the first floor of 39 St Edmonds Road, Prahran and is available for browsing and borrowing by the public, unless otherwise specified for individual items (e.g. a 'not for loan' label on the item or 'not for loan' status listed on the library management system)

**6.1.2 Stacks:** The stacks collection houses fragile, old, rare, and less used collection items. It is housed in mobile storage units in the James Mason Room on the ground floor of 39 St Edmonds Road. This collection is not able to be browsed by the public, but the majority can be borrowed. Staff provide access.

## 6.2 Additional Physical Storage

This covers collection material that does not physically fit into the general collection. There are four key areas:

**6.2.1 Ephemera:** The ephemera collection is currently housed in filing cabinets in the Furneaux Room on the first floor, and the James Mason room on the ground floor of 39 St Edmonds Road. Staff provide access to this collection, and it is not for loan.

**6.2.2 CDs/DVDs:** Currently housed in the storeroom behind the front counter on the first floor of 39 St Edmonds. Staff provide access and they are mostly loanable unless otherwise specified.

**6.2.3 Microfiche:** This collection is primarily directories and cemetery registers. They are currently housed in the storeroom behind the front counter on the first floor of 39 St Edmonds. Staff provide access and there is a microfiche reader on site. Most are not for loan. The Library intends to digitise these records into the future.

**6.2.4 Zines:** A small physical collection, that can be accessed by the public. Housed with the periodicals on the first floor of 39 St Edmonds Road.

## 6.3 Library Server

The Library holds a significant collection of born digital and digitised material. These files are stored on the Library's server (which is currently only onsite and only accessible at the Library) and are available to the public through the public computers. This material cannot be borrowed. When possible, this collection will also be made available to members off site through our Library Management System.



Books Repaired using Crowd Funding, Dec 2022



## 6.4 Digital Obsolescence

The Library recognises the challenges of holding digital material. Regular assessments are made of the hard copy digital material to assess what needs to be digitised to ensure it is preserved. The Library also keeps an older computer to run CDs and DVDs that cannot be digitised. With born digital and digitised material, every effort is taken to store the information in formats that will be useable in the future and are transferrable as systems are upgraded (such as PDFs). Digital content is assessed monthly – see the Library's [Digital Materials Policy](#).

## 6.5 Weeding

The Library does not weed for deaccessioning. Currently material is weeded from the main library and moved to the stacks housed in the James Mason Room. Material is weeded based on use, condition and rarity. This policy may be reviewed in the future as space is at a premium. Areas of the collection identified for possible future weeding for deaccessioning are covered in the Review Process (section 4).

# 7. WHAT WE COLLECT

## 7.1 Acquisition Policy

The Library holds a thematic collection. Therefore, acquisition decisions are made on the content of the material and how relevant it is to the collecting parameters outlined below in section 9 Collection Areas. Other factors considered include:

- Price (will a high-cost item prohibit the purchase of multiple lower cost items)
- Condition (if extensive repair work is needed the material will not be the best use of the Library's resources)
- Format (see 7.2 below).

The key factor in acquiring material for the collection is whether it meets the thematic guidelines of this policy (see section 9).

While every effort has been made below to cover the general areas that the PMI collects in, it is acknowledged that not everything can be included. If an item is not definitively described in the acquisition policy (section 7.1), then apply the general principles of collecting outlined in the Scope at the beginning of this policy. The key aim is to collect a representative assortment of all aspects of Victorian history and national material with Victorian content or influence.

**Multiple Subjects:** If the Library already holds a large number of books on a particular subject, then the book must offer significant new content before it is collected. Examples include:

- Ned Kelly
- General Australian history
- General gold rush books
- World War One and World War Two
- Explorers (especially Captain Cook).

Collection areas with possible multiple subject classifications are specified in section 9.



## 7.2 Collection Formats

The Library will collect items in the following formats:

**7.2.1 Print material:** This makes up the core of the collection. Specifically: books, periodicals, ephemera and zines.

- **Books:** The Library holds more than 35,000 books on the history of Victoria. The primary formats are hardback, paperback and spiral bound.
- **Periodicals:** The Library collects and indexes the periodicals of most historical societies and family history groups within Victoria. The Library also collects periodicals of larger organisations that encompass other areas of the collection, for example National Gallery of Victoria's Gallery magazine and the magazine of the Victorian branch of the National Trust. Interstate periodicals are not collected unless they have significant Victorian content or national content with Victorian influence. Unless they are only available in hard copy or are durable enough to be loaned, all periodicals will be kept as digital only. This does not apply to periodicals collected prior to the implementation of this policy.
- **Ephemera:** This comprises articles, brochures, pamphlets, programmes (including theatre programmes), booklets and other similar material. It is held as a separate collection (currently housed in filing cabinets and archive boxes). It is indexed largely by Library volunteers. Material is sourced mainly by donation.
- **Zines:** Zines are a recent addition to the Library's collection. These small, often self-printed publications are a valuable asset to the collection as they collect voices that would otherwise be lost in the broader narrative.

**7.2.2 Digital Material:** This is a growing part of the collection. This includes born digital material, digitised material, audio-visual material and access to the genealogical research website Ancestry. When possible, and where copyright allows, the digital material will be made available to Library members through the online catalogue as well as being available on site on the Library's servers. See section 6 Retention and Storage for the management of digital material.

- **Born Digital:** Victoria's history is increasingly being written digitally. The Library is committed to collecting born digital material. This includes books, PDFs, heritage and conservation studies, oral histories, guides, handbooks and (where possible) websites. Websites will be catalogued with a link.
- **Digitised:** The Library already holds a substantial collection of digitised hard copy records including: post office directories, cemetery registers, rate books and hospital registers and gazettes. The Library also hopes to digitise some of its collection, including ephemera and microfiche. If the Library does digitise some of the collection, the originals are to be kept.
- **Audio-Visual (AV) Material:** DVD's and CDs are becoming obsolete. Every effort will be made to copy information from DVD and CD formats and save onto the Library's servers in line with Australian copyright laws. AV material in born digital only format is preferred in both audio and video materials. AV files will be stored at the highest quality possible. If the file is large enough to be prohibitive to ease of access, then a lower resolution copy will also be made available. The preferred formats of files are outlined in the Library's Digital Materials Policy. The Library does not have any streaming service subscriptions.

- **Ancestry:** Access to Ancestry is an important part of the service that the Library provides to its members. It provides access to records that are not available in the broader collection.
- **Websites and social media:** A list of websites that meet the collection policy is kept and, when time permits, they are catalogued. The Library recognises that a lot of Victorian history is produced on social media platforms. However, the infrastructure to collect this history is not currently possible. They are listed as areas for the Review Process (section 4).

**7.2.3 Images:** The Library does not have an extensive photographic collection. Images are collected but are not a core part of the collection. Preference will be given to large collections (such as education sets) rather than individual items.

For formats that the Library does not collect, see section 8.

## 7.3 Donations

Donated items contribute significantly to the collection with many rare and unique items being added. Before being accepted into the collection, donations are assessed against this Collection Policy. The Library does not keep second copies of any material.

A donation of a collection of books will be treated as individual items, rather than held together as a collection. See the Library's [Donation Policy](#) for further details.

Material donated to the Library that does not meet this Collection Policy or that the Library already holds goes to the Library's Book Sale. See Library's Book Sale Donation Policy for further detail. Any donations should be assessed against the [Book Sale Donation Policy](#) and sorted before being brought to the Library.



Click and Collect bags PMI used during 2021 Lockdowns, August 2021

# 8. WHAT WE DO NOT COLLECT

## 8.1 General principles

The Library will not collect:

- Duplicate materials
- Material in poor condition e.g. subject to mould, is mutilated, badly damaged or worn out, that cannot be used
- Material in poor condition that would involve considerable cost to preserve
- Material identified as public records.

## 8.2 Formats

As a general rule, the Library will not collect material in the following formats:

- Objects: Objects will not be collected due to limited storage and the availability of other more suitable collecting institutions such as Museums Victoria (the Library's archive is an exception).
- Personal/ Business Papers: Personal papers will not be collected due to lack of storage and the availability of the State Library of Victoria as a more suitable collecting institution (the Library's archive is an exception).
- Newspapers: Newspapers are not collected due to their perishability and limited storage, volume and the work other collecting institutions are doing in this area (with the exception of lift outs that meet this Collection Policy).
- Obsolete formats: Formats such as VHS and floppy disks.
- Textbooks

For more detail on subject-specific material that the Library does not collect, see the topics under section 9 Collection Areas.

# 9. COLLECTION AREAS

The Collection Areas in this section are an integral part of the Acquisition Policy in section 7.1. The Collection Areas provide greater detail behind the thematic approach identified in the overall Acquisition Policy.

## 9.1 Victorian Regions and Towns

Scope: Towns, regions, districts, and coastal areas.

*This is the core of the collection.*

All histories of towns, suburbs, regions and districts (including councils, shires etc) in Victoria, border towns (i.e. Albury-Wodonga) and the people and institutions that live, work and operate in them.

The Library does not collect interstate material.

*Minority Voice Note:* We aim to collect the very small local stories. This ensures that they are not lost in the broad historical narrative.

## 9.2 Arts

*Scope: Visual and performing arts, architecture, literature, film, music, theatre, bands, orchestras, and all other forms of art.*

### *Nonfiction*

- All works on the arts in Victoria that are about a Victorian person or organisation; are set in Victoria or have influenced Victoria.
- National works on the arts with Victorian content and works about art and artists of national significance with influence on Victoria.
- Catalogues of Australian set work by Victorian artists (i.e., we do not collect the paintings of Paris, by the Heidelberg School).
- Theatre programmes: As part of the ephemera collection the Library holds a large collection of theatre programmes from all over Victoria.
- General works that are criticisms or biographies or autobiographies of Victorian authors and Australian authors that have had an influence on Victoria.

### *Fiction*

Fiction of Australia is an essential part of Victorian history and illustrates the zeitgeist of the time in which it was written and is a vital primary source. Fiction is also often the first place minority groups tell their stories, so it is essential as part of an own voice collection. Poetry and plays are a crucial part of this collection as they are increasingly representing voices that would not otherwise be heard.

The Library collects:

- Fiction set in Australia and written by Australian authors.
- The Library aims to collect the long list of major Australian and Victorian literary prizes. Examples include:
  - The Miles Franklin
  - Stella Prize
  - ABIA book awards
  - Indie Book Awards
  - Victorian Premier's Literary Awards.

The Library does not collect:

- Children's books unless they represent a specific minority voice, i.e., books in language
- Technical manuals on how to make entertainment devices (for example, radios).
- "How to" books about art (for example how to draw).

## 9.2 Biographies and Professions

*Scope: Biographies and autobiographies (across all areas) and all professions and practices in Victoria.*

- All work about Victorians and any Australians who had a significant impact on Victoria.
- Professions undertaken in Victoria and those who undertake the professions (for example judges).

### *Multiple subjects note:*

Sporting and political biographies. These are collected sparingly, and the subject must have had a significant influence on Victoria specifically.



## 9.3 Built environment

*Scope: Individual buildings, rural properties, heritage and conservation.*

Every year, staff and volunteers check each council in Victoria to determine if there are any new heritage and conservation studies available – new studies are largely electronic.

The Library collects:

- All works on the Victorian built environment, including heritage and conservation studies (electronic and hard copy).
- National works about the built environment that have Victorian content.
- All works on the built environments that have national significance (for example Federal Parliament House).

The Library does not collect:

- Works on interstate buildings even if they are culturally significant (i.e., Sydney Opera House).
- Technical “how to” manuals on conservation or restoration.

## 9.4 First Nations Australians

*Scope: First Nations Australians including Torres Strait Islanders.*

- All works on Victorian First Nations people.
- National works with Victorian content or influence.
- The Library does not collect works specifically about only interstate First Nations people.



Clementine on Innovation Day showing her Architectural skills, April 2022

*Minority voice note:* The First Nations Collection is one of the key minority voice growth areas. If material contains relevant information that will increase the presence of First Nations voices in the collection, then it is collected even if it does not adhere exactly to the collection policy. Examples include:

- Children's books in language.
- Works about culture that may be primarily interstate.

## 9.5 GLAMR

*Scope: Galleries, libraries, archives, museums and record keeping institutions.*

- All works about Victorian GLAMR institutions and their exhibitions (specifically if it is Victorian or Australian- e.g., not a Picasso exhibition at the National Gallery of Victoria).
- All works about National GLAMR institutions (e.g., National Library of Australia) and their exhibitions if they are Australian.

*Archive note:* The Library holds an archive of its own history dating back to 1854. It includes:

- Correspondence.
- Plans.
- Some objects.
- Restored original silk invitation.

This collection is managed under the Library's *Archive Policy* and *Retention and Disposal Authority*.

## 9.6 Healthcare

*Scope: All works on healthcare, medicine and disease in Victoria and national works with Victorian content and influence.*

- Works on Victorian medical personnel and medical personnel who have practiced in Victoria.
- Works on national medical organisations which have a Victorian presence, (for example, the Royal Flying Doctor's Service).
- National works on healthcare that affected Victoria.
- Histories of hospitals in Victoria.
- Mental health in Victoria and Australia.
- Work on diseases as they have impacted Victoria (for example, COVID-19).
- Minority Voice note: If the work contains information about mental illness the policy can be stretched to include it. Additionally, it can be stretched for works on COVID-19, as essential contemporary collecting.

## 9.7 History and European exploration

*Scope: Historiography, general Australian history, archaeology, family history, explorers and surveyors.*

- All works on Victorian history and exploration.
- National works on history and exploration with Victorian content.
- National and Victorian family histories.
- General Australian histories but the multiple subjects rule applies.

The Library does not collect:

- Interstate family histories.
- Explorers who never came to Victoria unless they had significant national influence.

## 9.8 Immigrants and Immigration

*Scope: Immigration of all cultures to Victoria, including the structures used to house them and the policy that brought them there.*

- All works on immigrants and immigration from all cultures coming to Victoria.
- Works on national immigrant groups with Victorian content or influence (for example the Sudanese in Australia).
- Works on Australian detention centres and internment camps that have held Victorians.
- Works on second generation (that is, descendants of) immigrants.

*Minority voice note:* If a work contains information about refugees or an immigrant group on which the library does not hold a significant amount of information, the collection policy can be stretched to include them. For example: No Friend but the Mountains by Behrouz Boochani- as it is reflective of refugee experience and refugee policy that has influenced Victoria and Victorians.

## 9.9 Maps and directories

*Scope: Maps and street directories and business and post office directories such as Sands and McDougall.*

- A representative selection of maps from all Victorian localities for the ephemera collection-this includes large maps of localities.
- A representative selection of Victorian street directories (mainly the Melway) every three years.
- All directories from Victoria.
- National directories that include Victoria and directories that cross state/territory boundaries.

The Library does not collect:

- Phone books.
- Interstate directories.

## 9.10 Military History

*Scope: Victoria and Victorians' involvement in the military, the focus of this collection is local military histories.*

- All works on military bases, battalions, squadrons, ships, personnel, equipment, etc., in Victoria or which have Victorian content, including frontier wars.
- All works on Victorian people and places involved in the military.
- Biographies of Victorian military personnel and Australian military personnel who influenced Victoria.

*Multiple subjects note:* works about the same war/battle, especially when the Library already holds multiple works on them, must offer significant new content before it is collected.

The Library does not collect:

- International conflicts.
- International battalions (battalions serving internationally – if the book is primarily about their overseas service).

## 9.11 Natural Resources and Natural Environment

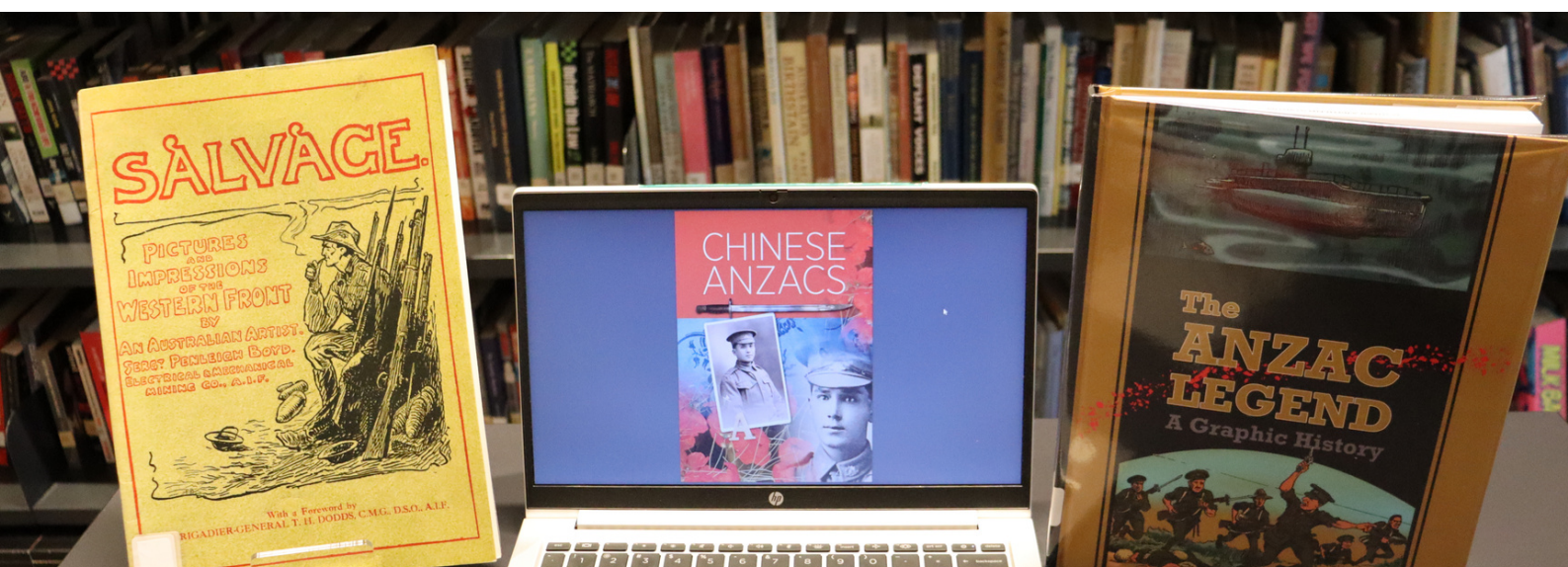
*Scope: Mining, parks and gardens including gardening, geology, natural disasters, water and irrigation, rivers and creeks, animals, plants, and other natural history.*

### *Natural Resources*

- All works on Victorian natural resources.
- Works on national companies that use natural resources (for example mining companies and agriculture) that have a presence in Victoria.
- National works on natural resources that have Victorian content or influence.

### *Natural Environment*

- Works on all Victorian parks and reserves.
- Works on specific animals in Victoria and Australia.
- Works on specific plants in Victoria and Australia.
- National works on natural environment that have Victorian content or influence.



Snapshot of Military Books in the Collection, October 2022



*Multiple subject note:* Books about specific creatures (e.g. birds) are only collected in multiples if they offer new material: especially note multiple editions of the same book.

The Library does not collect:

- Interstate natural disasters or interstate natural resources unless they cross the state boundary (i.e., Murray Darling).
- Works of an excessively technical nature (for example how to use mining equipment).

## **9.12 Organisations**

*Scope: Companies, clubs, societies, industrial groups, manufacturing, businesses, and charitable organisations and all other organisations.*

- All works on Victorian organisations.
- Works on national/international organisations that have a Victorian presence and or influence (for example, the National Bank of Australia, the Returned Services League, AfterPay etc.).
- International organisations if they have originated in Australia.

The Library does not collect interstate organisations.

## **9.13 Politics and government**

*Scope: Victorian politics, politicians and government (local and state) and the Federal government if it has Victorian influence.*

- All works on Victorian state and local government. This includes works about Victoria before it existed as a state or colony.
- Works on Australia's Federal government, politicians and policy (not just the political party currently in office) if it has Victorian influence or content and is not a duplicate of existing material.
- Works on specific political parties if they have Victorian content and or influence.

*Multiple subject note:* Political biographies.

The Library does not collect:

- Works on interstate governments unless there is Victorian content, or they are about a government that was in charge of Victoria before Victoria became a state or colony- i.e., the NSW government pre separation.

## **9.14 Recreation**

*Scope: Leisure activities especially sport, food, cooking, tourism, and travel*

- Works on all recreation activities in Victoria.
- Works on all sports played in Victoria and all sporting clubs in Victoria. If the work is about an interstate club the club must have Victorian roots i.e., the Sydney Swans (South Melbourne Swans).
- National works on all sporting codes if they have significant Victorian content.
- Works on Victorian outdoor sports clubs (for example bushwalking and rock-climbing) and general works on outdoor sports in Victoria.

- Works on cooking or recipes published by Victorian restaurants, if the work has content on the history of the restaurant and/or its personnel.
- Works on cooking, food and food culture in Victoria along with national works which include significant Victorian content or Victorian influence.
- Works on international travel to Victoria if they are authoritative and comprehensive- this is specifically aimed at 1800s travel memoirs.
- National works on recreation and recreation companies if they have Victorian content or a Victorian footprint.
- Ephemera note: Local tourism brochures are collected for the ephemera collection.

## 9.15 Religion/Folklore

*Scope: Religions in Australia and Australian folklore from all cultures.*

- All works on all religions and folklore in Victoria.
- All works on areligious groups in Victoria- i.e. atheists, sceptic society and Pastafarians.
- Works on buildings used for worship in Victoria.
- National works on specific religions and folklore that have Victorian content or influence.

*Minority voice note:* This category can be stretched if it allows a minority voice to be collected- especially non-Christian religions and First Nations belief systems.

## 9.16 Society

*Scope: Interpersonal and institutional discrimination, economics and education along with other societal strata and norms.*

- Works on different sections of society in Victoria and national works with Victorian content.
- Works on interpersonal and institutional discrimination in Victoria and national works which have a bearing on Victoria or Victorian content.
- Works on LGBTQIA+ Victorians and Australians. (Biography note: Use this category to assess a work if the point of it is the subject's status as an LGBTQIA+ person. If they just happen to be LGBTQIA+ and the book is about their occupation, for example, use the relevant category).
- People with disabilities (Biography note: Use this category to assess a work if the point of it is the subject's disability. If they just happen have a disability and the book is about their occupation, for example, use the relevant category).
- Victorian and national works on depressions and other economic conditions (for example the Global Financial Crisis) as they affect/affected Victoria.
- Works on Victorian educational institutions (including all schools, universities, colleges, and TAFEs) and practices.
- National works on educational policy, practice, and curriculum if it had an influence or impact on Victoria.

*Minority voice note:* Minority areas in the society collection includes but is not limited to:

- People of colour.
- Children.
- Victims of discrimination.
- LGBTQIA+ Australians.
- People with disabilities.

Examples of instances where the collection policy is stretched in this case include:

- Children's books.
- National material that may hold less than usual Victorian content.

## 9.17 Transport

*Scope: All forms of transport, transport infrastructure and transport policy.*

All works on transport in Victoria including:

- Infrastructure (for example roads and railway lines).
- Methods of transport (for example coaches and rolling stock).
- Transport companies (for example QANTAS).
- All works on transport infrastructure that crosses state lines (for example the Hume Highway).
- National works on transport that have Victorian content.
- Works on all Victorian shipwrecks.
- Works on shipwrecks that cross state boundaries.
- Works on international ships that came to Victoria bringing immigrants. Including ships that brought immigrants to Australia's colonies pre-Victoria becoming a state.

The Library does not collect:

- Any works on interstate transport whatsoever.
- Any works on nationally significant transport if it did not occur in Victoria.



Snapshot of the Transport Collection, February 2022